



Open Position:

Oregon Policy Manager

Posting Date: 11.25.2020

Renewable Northwest, the Northwest's preeminent renewable energy advocacy organization, seeks a highly motivated **Policy Manager** to represent the organization in Oregon and support legislative, regulatory and policy activities in the state to accelerate the transition to renewable energy resources. The Renewable Northwest office is based in Portland, OR, though all employees are currently working remotely, and we do not require that this position be located in Portland. The position may require occasional travel to areas in Oregon, Washington, Montana and Idaho when travel is safe and feasible.

ABOUT RENEWABLE NORTHWEST

Renewable Northwest is a regional nonprofit advocacy organization promoting the expansion of environmentally responsible new renewable resources such as wind, solar, storage, wave and geothermal energy. Seen as a model by national allies, Renewable Northwest serves four Northwest states – Idaho, Montana, Oregon and Washington. Member organizations include leading renewable energy businesses, environmental organizations, consumer groups and other renewable energy sector affiliates. Renewable Northwest offers a dynamic, challenging and rewarding workplace where staff collaborates with members and allies to move the Northwest away from fossil fuels toward a clean energy future. In the past 25 years, Renewable Northwest has helped the region go from 0 to over 9,000 megawatts of new, renewable resources, building on the region's hydropower legacy. Employees hold individual responsibility for respective focus areas, but are well supported by fellow staff who collaborate closely across policy, regulatory and industry sectors.

Renewable Northwest values a diverse workplace and strongly encourages people from diverse backgrounds to apply for this position, including people of color, people with disabilities, immigrants, people with lived experience, and members of the LGBTQ+ community. Renewable Northwest is an equal opportunity employer. Applicants will not be discriminated against on the basis of race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

PRINCIPAL DUTIES AND RESPONSIBILITIES

- Be the face of Renewable Northwest in the Oregon state legislature, and assist in other states' policy processes as necessary.
- Develop, analyze and critique utility, state and regional renewable energy policy proposals.
- Support Renewable Northwest in legislative, regulatory and utility proceedings in Oregon and throughout the Northwest as required.
- Coordinate with contract lobbyists to inform policymakers of the organization's position on policy proposals and educate them on the barriers to and benefits of renewable energy.
- Coordinate and conduct briefings for Renewable Northwest members and allies.
- Coordinate with member organizations and other allies to develop policy proposals and mobilize greater support for renewable energy policies.
- Develop trust and maintain relationships with decision-makers, the broader environmental community, community-based organizations, and other key stakeholders.
- Collaborate with and support other Renewable Northwest staff on issues such as renewable energy policy, renewable energy standards, integrated resource planning, and climate change.
- Support Renewable Northwest's work on siting and land use policy throughout the region.

QUALIFICATIONS

Required:

- Passion for a clean energy future.
- General knowledge of energy policy, the utility regulatory process, and land use principles.
- Combination of college level coursework and/or 3-5 years relevant professional experience in clean energy, public policy and advocacy. Relevant experience includes (but is not limited to) work in utility, political, research institute, renewable development, policy, legal or government settings.
- Excellent writing, editing and public speaking skills.
- Proven ability to work both independently and collaboratively in a dynamic team environment.
- Ability to manage multiple tactical projects while advancing cohesive overarching strategy.
- Ability to work rapidly, yet strategically, within tight deadlines.
- Knowledge of Microsoft Office (Word, Excel, PowerPoint) and Google Apps (Drive, Docs, Sheets, Gmail)
- Strong work ethic and positive approach to work, team and alliances.
- Self-motivation, initiative, and problem-solving skills.

Desirable:

- Experience working in a non-profit setting with a mission-driven staff and board.
- Interest and experience in campaigns is a plus.

COMPENSATION AND AMENITIES

Salary Range: \$55,000 - 60,000, commensurate with experience.

Renewable Northwest is an equal opportunity employer and offers a very comprehensive benefits package, including:

- Medical plan (with vision) and dental coverage for employees and family members, 100% paid
- Long-term disability coverage for employees
- Paid Family and Medical Leave (16 weeks) and Paid Sick Leave (2 weeks)
- Paid Vacation (4 weeks), Paid Holidays (11 days)
- Employer contributions equal to 5% of salary to a SEP/IRA retirement account (available after one year of employment), and a 403(b)-retirement account option for employee pre-tax contributions (available after one month)
- A paid day of service for participation in volunteer activities
- Flexible work schedule

TO APPLY

To submit an application, send the following materials via email to Admin@RenewableNW.org. Incomplete applications will not be considered. *Application deadline is January 5, 2021.*

A complete application will include:

1. Cover Letter
2. Resume
3. List of three references (please include name, title, relationship to applicant, phone number, email)
4. Writing sample, preferably relevant to environmental or energy policy

Please include the requested documents as separate attachments in MS Word, PDF or rich text (RTF) format. Documents in other formats may not be considered.