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**Request for Proposals:**  
**Oregon Policy Consultant**  
August 2025

Renewable Northwest seeks a **Policy Consultant** to support the organization in **Oregon** legislative and agency processes. The consultant must be located in the state of Oregon and within a 1.5 hour drive of Salem, OR. RNW is seeking support starting in the fall of 2025 and extending through the Oregon legislative session, which is anticipated to end in March 2026. Extension of the contract is contingent upon funding in 2026.

**TO APPLY**

Submit the following materials in PDF format via email to: [admin@renewablenw.org](mailto:admin@renewablenw.org)

- Cover Letter
- Resume
- List of three references (include: name, title, relationship to applicant, contact info)
- Writing sample, preferably relevant to the job description

**ABOUT RENEWABLE NORTHWEST**

Renewable Northwest is a regional nonprofit clean energy advocacy organization whose mission is to decarbonize the region by accelerating the transition to renewable electricity. Renewable Northwest serves four Northwest states – Idaho, Montana, Oregon and Washington. Member organizations include leading renewable energy and storage businesses, environmental organizations, consumer groups and other renewable energy sector affiliates. Renewable Northwest offers a dynamic, challenging, and rewarding workplace where staff collaborates with members and allies to move the Northwest toward a clean energy future. Employees hold individual responsibility for respective focus areas, but are well supported by fellow staff who collaborate closely across policy, regulatory and industry sectors. Visit the [Renewable Northwest](https://renewablenw.org) website for additional background information.

**STATEMENT OF INCLUSION**

Renewable Northwest values a diverse workplace and strongly encourages people from diverse backgrounds to apply for this position, including people of color, people with

disabilities, immigrants, people with lived experience, and members of the LGBTQ+ community. Renewable Northwest is an equal opportunity employer. Applicants will not be discriminated against based on race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

### **PRINCIPAL DUTIES AND RESPONSIBILITIES:**

- Support Renewable Northwest on policy issues in Oregon.
- Represent Renewable Northwest in the Oregon Legislature, local government, state agency and other proceedings.
- Analyze and develop utility, state, and regional renewable energy policy proposals.
- Work with contract lobbyists and other technical and policy consultants.
- Convene Renewable Northwest colleagues, member organizations, and other partners to build coalitions in support of transmission and renewable energy policy; conduct briefings as needed.
- Develop trust and maintain relationships with Renewable Northwest colleagues, external partners, policymakers, regulators, the broader environmental community, community-based organizations, and other key stakeholders.

### **QUALIFICATIONS:**

#### **Mandatory:**

- Experience and knowledge of Oregon energy policy and legislative processes and familiar with Oregon agencies working on energy and land use.
- 3-5 years professional experience in clean energy, public policy, or advocacy. Relevant experience includes, (but is not limited to) work in utility, land-use, local economic development organizations, political, research institute, renewable development, policy, legal, or government settings.
- A degree in a relevant field. Relevant fields include, but are not limited to, law, policy, engineering, business, or finance.
- Stellar writing, editing and public speaking skills.
- Strong relationship building skills.
- Ability to work both independently and collaboratively.
- Ability to manage multiple tactical projects while advancing cohesive overarching strategy.
- Ability to work efficiently, yet strategically, within tight deadlines.

- Experience with Excel, PowerPoint and Google Apps (Drive, Docs, Sheets, Gmail).
- Preferred: experience working in a non-profit setting with a mission-driven staff and board.

## **COMPENSATION**

- Monthly retainer range \$5,000 - \$6,000 / month, dependent upon experience

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*Incomplete applications will not be considered.*

Applicants must be authorized to work for ANY employer in the U.S. We are unable to sponsor or take over sponsorship of an employment Visa at this time.

**Application Deadline:** September 5, 2025