



Idaho Policy Manager

September 2024

Renewable Northwest seeks a **Policy Manager** to represent the organization in **Idaho** and to support legislative, regulatory, and coalition-building activities with the goal of decarbonizing the Northwest. The Renewable Northwest office is based in Portland, OR. The policy manager will be a remote employee based in Idaho, preferably near the Boise metro area. The position requires occasional travel to areas across the west.

TO APPLY

Submit the following materials in PDF format via email to: admin@renewablenw.org

- Cover Letter
- Resume
- List of three references (include: name, title, relationship to applicant, contact info)
- Writing sample, preferably relevant to the job description

ABOUT RENEWABLE NORTHWEST

Renewable Northwest is a regional nonprofit clean energy advocacy organization whose mission is to decarbonize the region by accelerating the transition to renewable electricity. Renewable Northwest serves four Northwest states – Idaho, Montana, Oregon and Washington. Member organizations include leading renewable energy businesses, environmental organizations, consumer groups and other renewable energy sector affiliates. Renewable Northwest offers a dynamic, challenging, and rewarding workplace where staff collaborates with members and allies to move the Northwest away from fossil fuels toward a clean energy future. Employees hold individual responsibility for respective focus areas, but are well supported by fellow staff who collaborate closely across policy, regulatory and industry sectors. Visit the [Renewable Northwest](https://renewablenw.org) website for additional background information.

STATEMENT OF INCLUSION

Renewable Northwest values a diverse workplace and strongly encourages people from diverse backgrounds to apply for this position, including people of color, people with disabilities, immigrants, people with lived experience, and members of the LGBTQ+

community. Renewable Northwest is an equal opportunity employer. Applicants will not be discriminated against based on race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

PRINCIPAL DUTIES AND RESPONSIBILITIES

- Represent Renewable Northwest in the Idaho State legislature and assist policy efforts in other states as necessary.
- Support Renewable Northwest colleagues engaged in electric utility planning processes and regulatory proceedings before the Idaho Public Utility Commission.
- Analyze and develop utility, state, and regional renewable energy policy proposals.
- Collaborate with contract lobbyists, consultants, member organizations, and policymakers to advance policy proposals; educate policymakers on the barriers to and benefits of renewable energy.
- Convene Renewable Northwest colleagues, member organizations, and other partners to build coalitions in support of transmission and renewable energy development; conduct briefings as needed.
- Develop trust and maintain relationships with Renewable Northwest colleagues, external partners, policymakers, regulators, the broader environmental community, community-based organizations, and other key stakeholders.
- Grow personal aptitude and contribute to the team's combined expertise on topics such as renewable energy policy, renewable energy siting, energy and emissions regulation, transmission, regional markets, and integrated resource planning.

QUALIFICATIONS

- Knowledge of the bulk electric system, energy policy issues, the utility regulatory process, or land use principles.
- Combination of college level coursework and 2-3 years professional experience in clean energy, public policy, or advocacy. Relevant experience includes (but is not limited to) work in utility, land-use, local economic development organizations, political, research institute, renewable development, policy, legal, or government settings; OR
- A graduate degree in a relevant field. Relevant fields include, but are not limited to, law, policy, engineering, business, or finance.
- Stellar writing, editing and public speaking skills.
- Strong relationship building skills.

- Ability to work both independently and collaboratively.
- Ability to manage multiple tactical projects while advancing cohesive overarching strategy.
- Ability to work efficiently, yet strategically, within tight deadlines.
- Must be passionate with a productive work ethic.
- Experience with Excel, PowerPoint and Google Apps (Drive, Docs, Sheets, Gmail).
- Preferred: experience working in a non-profit setting with a mission-driven staff and board.

COMPENSATION AND AMENITIES

- Starting Salary Range: \$80,000-\$90,000/year

Renewable Northwest offers a very comprehensive benefits package, including:

- Complete coverage of premiums for medical, vision and dental for employee and family members
- Unlimited PTO after 1 year of employment
- Paid family medical leave
- Paid day of service
- Flexible work schedule
- Employer contribution equal to 5% of salary to a 401k retirement plan

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Incomplete applications will not be considered.

Applicants must be authorized to work for ANY employer in the U.S. We are unable to sponsor or take over sponsorship of an employment Visa at this time.

Application Deadline: Position open until filled.